



Sayı : E-34221550-720-1449

Tarih: 11.02.2022

Konu : ICDT/Fuar daveti

TÜM ODA VE BORSALARA (Genel Sekreterlik)

İlgi : Dışişleri Bakanlığı'nın 07.02.2022 tarihli ve 33951020 sayılı yazısı.

İlgide kayıtlı yazıda, ilgili İSEDAK kararları ışığında, Senegal Ticaret ve KOBİ'ler Bakanlığı, ICDT ve Senegal Dış Ticaret Uluslararası Merkezi'nin işbirliğiyle, 17'inci İT Üye Devletler Ticaret Fuarı'nın 13-19 Haziran 2022 tarihleri arasında Dakar'da düzenleneceği bildirilmekte olup, konuya ilişkin olarak İslam Ticareti Geliştirme Merkezi (ICDT) Genel Direktörü Latifa El Bouabdellaoui'nin Sayın Ticaret Bakanımızı muhatap mektubu iletilmektedir.

Bahse konu mektup ve katılım detaylarını içeren dokümanlar ekte sunulmaktadır.

İlgili üyelerinize duyurulmasını rica ederim.

Saygılarımla,

e-imza

Ali Emre YURDAKUL
Genel Sekreter Yardımcısı

EK:

- 1- Mektup (2 sayfa)
- 2- Rehber (24 sayfa)
- 3- Kayıt Formu (2 sayfa)



Evrakı Doğrulamak İçin : <https://belgedogrula.tobb.org.tr/belgedogrulama.aspx?eD=BSA4FB98CC>

Tel : +90 (312) 218 20 00 (PBX) - Faks : +90 (312) 219 40 90 -91 -92... - E-Posta : info@tobb.org.tr

Bilgi İçin: Sıla KOZANLI - Tel : +90 (312) 2182221 - E-Posta : sila.kozanli@tobb.org.tr



CENTRE ISLAMIQUE POUR LE DÉVELOPPEMENT DU COMMERCE



O/Ref: 45/2022
DPC-AA/CC

Casablanca, 03 FEB 2022

His Excellency the Minister
Minister of Trade
Ankara/ Republic of Turkey

Subject: **The 17th Trade Fair of the OIC Member States: Dakar - Republic of Senegal, 13th-19th, June 2022.**

Excellency,

In compliance with the resolutions adopted by 35nd and 36th Ministerial Session of the Standing Committee for Economic and Commercial Cooperation of the Organization of the Islamic Cooperation (COMCEC) held respectively in November 2019 and 2020 in Istanbul - Republic of Turkey, which welcomed the offer of the Republic of Senegal to host the 17th Trade Fair of the OIC Member States, I have the honour to inform you that the Ministry of Commerce and SMEs of the Republic of Senegal and the Islamic Centre for Development of Trade (ICDT) will organise in collaboration with the "International Centre for foreign Trade of Senegal (CICES)" from 13th to 19th June 2022 at the "Fairs Ground of (CICES)".

This multi-sectoral Fair is a platform for the economic operators of the OIC Member States to promote their products and services and to conclude commercial transactions and to establish partnerships.

On this occasion, I would be most grateful to your Excellency for any steps you may deem useful to take in order to ensure the participation of your Country in this event and disseminate this information among the economic operators of your country.

On the sidelines of this fair, the following activities will be organized:

- Workshop on Halal certification in OIC countries, to be organized in collaboration with the Standards and Metrology HeInstitute for Islamic Countries (SMIIC);
- Forum on Investment Promotion Agencies (IPAs) of OIC sub-Saharan African Countries;
- Business Forum Gulf Cooperation Council (GCC) /Economic Community of West African States (ECOWAS);
- 4th meeting of the global Trade Promotion Organs (TPOs) Network of OIC Members States
- B2B Meetings.

عمارة العجوس • شارع الجيش الملكي ص.ب. 13545 • الهاتف: (212) 5 22 31 49 74 • الفاكس: (212) 5 22 31 01 10 • الدار البيضاء 20 000 • المغرب
Tour des Habous, Av. des F.A.R. - B.P.13545 - Tél.: (212) 5 22 31 49 74 - Fax: (212) 5 22 31 01 10 - Casablanca 20.000 - MAROC
Web Site : <http://www.icdt-oic.org> - E-mail: icdt@icdt-oic.org

04-02-2022
2022/38945116

The price per square meter of exhibition space has been set as follows:

- ✓ The square meter equipped (shell scheme): US\$ 90
- ✓ The square meter not equipped (indoor bare space): US\$ 70

For information or booking, the relevant departments of your honourable Ministry may contact:

Mr. Jean-Claude NGOM
Director of Sales and Partnership Department
International Centre for foreign Trade of Senegal (CICES)
Tel : +221 33 859 96 03/ 33 859 96 00 ; Fax : +221 33 859 96 18
Mobile : +221 77 220 39 01
WhatsApp: +221772203901
Email : jeanclaude.ngom@gmail.com
Web Site : www.cices.sn

Mr. Abdelaziz Alami
Head of Marketing and Trade Promotion Department
Islamic Centre for Development of Trade
Tel : +212 522 314 974/ 314 298 ; Fax : +212 522 310 110
Mobile : +212 66 153 747
WhatsApp: +212 66 153 747
Email : icdt@icdt-oic.org / a.alami@icdt-oic.org
Web Site : www.icdt-oic.org

Thanking you for your valuable cooperation, I avail myself of this opportunity to extend to your Excellency, the assurances of my highest consideration.



Latifa EL BOUABDELLAOUI

Director General



17th TRADE FAIR OF OIC MEMBERS

June 13 - 19, 2022 DAKAR SENEGAL

Theme :
facilitate intra-OIC trade:
which tools for the development
of trade?

EXHIBITOR'S GUIDE



17th TRADE FAIR OF OIC MEMBERS

June 13 - 19, 2022 DAKAR SENEGAL



17th TRADE FAIR OF OIC MEMBERS
June 13 - 19, 2022 DAKAR SENEGAL



INTRODUCTION

The 17th Trade Fair of Islamic Countries will be organised from **13th to 19th June 2022** at the Centre international d'échanges de Dakar (CIED), Republic of Senegal, by the Centre international du commerce extérieur du Sénégal (CICES), in cooperation with the Islamic Centre for the Development of Trade (ICDT).

The 17th Trade Fair of Islamic Countries, **the theme of which is « facilitate intra-OIC trade: which tools for the development of trade»**, has set the following objectives:

- to develop intra-Islamic economic and commercial partnership;
- to disseminate the economic potentialities of Islamic Countries;
- to provide a concrete contribution to the development of trade and trade related investments between Islamic countries;
- to market the products and services of the OIC member States;
- to promote direct contacts between the economic operators of OIC countries ;
- to develop partnership between the economic operators of OIC countries;
- to develop the economic integration of OIC member States;
- to work towards the development of fairs and congresses, as a marketing tool, between the OIC Member States.

For the coming edition, the organisers will provide the potential exhibitors with:

- 27,000 sq. m indoor and 29,000 sq m outdoor spaces;
- a highly efficient staff and exhibition equipment for the installation and decoration of their stands ;
- a facilitation platform to develop thematic and partnership meetings ;
- a business opportunity service between exhibitors or between exhibitors and professional visitors;
- facilities for the products and persons to come in and out of Senegal ;
- preferential rates

The plan of this exhibitor's guide for the 17th Trade Fair of Islamic Countries includes three parts:

- participation requirements ;
- entry and exit formalities and procedures for the products and participants ;
- useful information.



17th TRADE FAIR OF OIC MEMBERS
June 13 - 19, 2022 DAKAR SENEGAL



Centre
International
du Commerce
Extérieur du Sénégal

PARTICIPATION REQUIREMENTS

1 Participants



- Participation to the Fair is open to any member state of the Organisation of the Islamic Cooperation (OIC), OIC institutions, and the different public and private economic operators of Islamic countries.
- Similarly, the states enjoying observership right within OIC, the economic operators of Islamic communities from non-member countries, as well as guests of honour, can participate in the Fair ; in consultation with the relevant parties.

2 Exhibits

Products and services to be exhibited, shall originate from OIC member states, as specified by the national rules and regulations of these countries and in compliance with the ethics and values of Islam.

3 Direct Sale

Exhibitors, who wish to sell their products and services during the Fair, are requested to book their stand in the area « **Exhibition-direct sale** », which is separated from the area « **Exhibition with no direct sale or on samples** ».

4 Financial conditions

A number of steps were taken by the Republic of Senegal in order to increase the chances of success of the participants in the 17th Trade Fair of Islamic Countries.

The stand reservation, the registration in the Catalogue and/or other forms shall be sent back to CICES, duly filled in and stamped, with a 50 % down payment of the total charges. The balance should be paid by **31st of May 2022**.

The price of the stand's square meter is:

- **Indoor** serviced and equipped square meter = 69 Euros
- **Outdoor** bare square meter = 53 Euros

5 Facilities provided to participants

The Republic of Senegal will provide the participants in the 17th Islamic Trade Fair (exhibitors and professional visitors) with the following facilities:

- preferential rates on transport, freight, accommodation and transit are granted and ensured by the relevant services providers;
- a professional space separated from the sales area ;
- a platform to facilitate the commercial contacts;
- a business forum ;
- national days ;
- a journal of the fair ;
- cultural and artistic events;
- distinction awards to the three best exhibitors;
- participation certificates.



17th TRADE FAIR OF OIC MEMBERS
June 13 - 19, 2022 DAKAR SENEGAL



Nevertheless, some prohibited acts must be avoided; otherwise offenders shall be immediately excluded from the fair without prior notice. They include:

- distribution of samples or leaflets outside the stands;
- any noisy demonstration or gimmicks to attract the clients, or any form of publicity likely to disturb the neighbouring stands or visitors;
- placing overhanging items, protruding from the outside walls of stands;
- any damage to the equipment provided.

Moreover it is strictly forbidden to exhibitors to leave personnel in the stands after closing hours, with the exception of watchmen and security guards provided by registered companies.

6 Insurance

An insurance policy is mandatory for all exhibitors. In addition to the public liability insurance that is included in the registration fees, they shall take out a full cover to the exhibition's official insurer, for the goods and materials exhibited by them, whether they are personally owned or the property of third parties.

As condition of their participation, exhibitors wave the right, in case of accident or damage, to enter claims against following:

- the authorities of the exhibition ;
- all participants in the exhibition ;
- leaders, representatives, administrators and agents of all such persons or organizers.

7 Security

The organisers of the Fair provides a general security service entrusted to the Gendarmerie Brigade of the Trade Fair for the period starting five (5) days before the inauguration and ending three (3) days after the official closing ceremony. The gendarmerie forces of the Fair shall be exclusively entrusted with the Fair's general security; the administration shall disclaim responsibility for specific missions entrusted to security guards provided by authorised companies.

In order to avoid commercial spying, the Trade Fair's Management allows each exhibitor the right to judicial protection at its own expenses against those who would wish to take photos, or copy in any way, of goods on display. However, the CICES general Management reserves the right to take photos of the stands, pavilions or layout and use the clichés in its publicity brochures and leaflets

8 Special provisions

The exhibitors solemnly commit themselves to comply with all the provisions of these regulations which shall be strictly enforced and may not be considered merely communitary.

Exhibitors shall undertake in their own interest, to have in the stand a permanent representative, who has authority to negotiate on their behalf. Exhibitors and the managers of stands or pavilions are responsible for the behaviour and deeds of their staff, particularly for all kinds of dealings or misappropriation of funds which they may be charged with. The Fair's organisers decline all responsibility as to the behaviour of workers employed by exhibitors.

The Fair's organisers reserve the right to expulse any unwanted, undesirable person and generally, to take all the necessary measures likely to preserve the smooth running and success of the fair and to safeguard its good reputation, including the right to sue for damages or undertake any legal action.

The Administration of the Fair shall be sole judge of modalities for the application of the said provisions.

In the event of the exhibition failing to take place or being hindered by unforeseen political, economic, or social reasons, or in case of force majeure, exhibitors will not claim or seek a refund of any amount they may have disbursed.

The organizers are empowered to wholly or partially amend this regulation in the event of such measures being rendered inescapable by prevailing economic conditions.

9 Jurisdiction

In the case of dispute, only Senegalese courts have exclusive jurisdiction. No waiver to this jurisdiction clause shall be accepted.



17th TRADE FAIR OF OIC MEMBERS
June 13 - 19, 2022 DAKAR SENEGAL



ADMINISTRATIVE AND CUSTOMS FORMALITIES

1 Administrative formalities

The Blaise Diagne International Airport is well serviced by major air companies, operating from Africa, Europe, America and Asia.

All the nationals from ECOWAS member countries, the USA and the European Union can freely enter the Senegalese territory, provided they have an unexpired passport.

The nationals of other countries should contact the Embassies of the Republic of Senegal accredited in their respective countries to have information on the entry visa into Senegal.

The nationals of the countries where there is no diplomatic representation of Senegal should imperatively send to the CICES a photocopy of their unexpired passport.

Concerning the sanitary regulations, the following documents are required before entry:

- yellow Fever vaccine certificate of more than ten (10) days and less than ten (10) years. Except for passengers coming from non-endemic area (e.g.: Europe);
- cholera vaccine certificate (for the nationals of African countries);
- Less than 72h COVID 19 negative PCR Test or a vaccination certificate.

Besides it is recommended to the persons who intend to stay in Senegal for more than 15 days to undergo an anti-malaria treatment. To be efficient, such a treatment should be started eight (8) days before arrival and two (2) weeks after leaving the Senegalese territory.

2 Customs regulations

2.1. General customs clearance

The pre-board inspection contract between the Government of Senegal and the COTECNA/MODELIS S.A. Group expired on 31 December 2020. The new procedure for imports of goods into Senegal remains subject to the production of a dematerialized Prior Import Declaration (IPD). IPR is mandatory for all imports of goods with FOB value of one million (1,000,000) CFA francs or for any custom container, regardless of FOB value.

It is therefore important to emphasize that for any import operation of goods subject to bank account, the IPR must be endorsed by the domiciliary bank.

The customs value of the goods, for the collection of duties and taxes, is the transaction value as provided in the relevant rules of the Agreement on Implementation of Article VII of the GATT, referred to as the World Trade Organization (WTO) Evaluation Code, which entered into force in Senegal on 1st of July 2001.

This Agreement provides that the valuation for customs purposes shall be based on the price paid or the price payable of the goods to be valued which is generally shown on the invoice. This price, after adjustment for certain elements listed in Article 8 of the said Agreement, constitutes the transaction value which is the primary and principal basis for determining the customs value.

To this end, the customs declaration must be accompanied by the invoice and the declaration of the elements of value (DEV) for imports of goods directly released for consumption and the amount of which is greater than or equal to five hundred thousand (500 000) CFA francs. The legislator offers the possibility of obtaining the Voucher to Remove (BAE) even in the event of a Customs challenge to the declared value, subject to the deposit of a security.

Where there is no transaction value or where the transaction value is not acceptable as a value for duty because the price has been distorted as a result of certain circumstances, the Agreement provides for five (05) other valuation methods for customs which must be applied in the prescribed hierarchical order: transaction value of identical goods; transaction value of like goods; deductive method; computed value method and last resort method.

However, it should be clarified that for goods placed under customs suspensive procedures (warehousing, temporary admission, etc.) the method for determining the value to be declared at the end of the stay is defined by the rules specific to each procedure.

Senegal's membership in these subregional or regional economic communities (UEMOA and ECOWAS, ZLECAF) requires it to adopt the common fiscal provisions established by these bodies.

For this purpose, originating products intended for a trade fair or exhibition in a State Party to those bodies and sold at the end of the trade fair or exhibition for consumption shall benefit from preferential treatment provided that it is demonstrated to the satisfaction of the customs authorities that:

- a certificate of Community origin; or
- a declaration of origin as referred to in Article 17 paragraph 1(b) of Annex 2 to the ECCASf Agreement or an invoice declaration (Article 16 of Additional Act A/SA.7/12/18 laying down the rules of Community origin and procedures applicable to goods originating in ECOWAS).

Products of agriculture, livestock and handmade articles shall be exempt from the production of proof of origin. The same applies to products which are the subject of small consignments exchanged between individuals or which are contained in travelers' personal luggage, provided that they are imports which are not of a commercial nature.

However, it should be noted that under the CFTA, the total value of these products must not exceed five hundred (500) US dollars for small packages or one thousand two hundred (1200) US dollars for products forming part of the traveler's personal baggage, as applicable. Therefore, products whose Community origin is determined on the basis of value added or change of tariff heading must be approved for preferential treatment.

2.3. The general taxation law

The general taxation law is full taxation system determined by UEMOA according to a Common External Tariff (CET) applicable to all imported goods from third countries to the West African Economic and Monetary Union (UEMOA).

2.4. Specific provisions for the Dakar Fair

The following provisions apply to goods destined for the Dakar Fair:

- (a) materials and products imported by foreign exhibitors not



17th TRADE FAIR OF OIC MEMBERS
June 13 - 19, 2022 DAKAR SENEGAL



covered by an ATA carnet or covered by an invalid ATA carnet, shall be granted temporary admission free of bail;

(b) duties and taxes will be paid on the products sold during the Fair;

(c) the goods not sold must be re-exported or released for consumption after payment of duties and taxes;

(d) all temporary admission accounts must be cleared no later than sixty (60) days after the closing date of the Fair.

In order to facilitate customs clearance operations, a Customs Office is set up on the site of the Fair called Special Office of the Fair.

For further information on customs formalities, exhibitors may contact:

CUSTOMS DEPARTMENT

Bloc des Madeleines,
Bld de la République x Av. André Peytavin

PoBox: 4033 Dakar SENEGAL

Tel: + 221 33 889 74 21

Fax: + 221 33 821 44 84

E-mail : stdgd@douanes.sn

Website : www.douane.sn

Authorized Forwarding Company

DELTA TRANSIT

25 Rue Fleurus Dakar

Tel/Fax : +221 33 823 02 05

Email : deltatransitdkr@gmail.com

2.5. Prohibitions

Concerning prohibitions, it should be noted that in Senegal, the importation of certain products is prohibited on an absolute basis. Others, however, are subject to special formalities.

2.6. Sanitary and phytosanitary regulation

In the lack of Senegalese specific standards, the local practice consists in using international and especially, European standards. Generally speaking, the consumption of some flours and powders, chiefly for animal food of any origin is subjected to the production of a sanitary certificate delivered by the Directorate of breeding, as well as a quality certificate for food products. With regard to vegetable products, a phytosanitary certificate must be delivered by the Ministry of Agriculture.

3 Exchange control

The exchange rules apply to all the rules applicable to the physical transport of BCEAO banknotes and foreign currency and to means of payment by travelers. It also concerns the regulation of imports and exports.

The regulation of foreign exchange on importation is related to the procedure for the bank's domicile and to the methods of payment for imported goods. Only an approved bank may settle imports. The Post Office may, however, make a settlement if the amount of imports does not exceed one million (1,000,000) CFA francs.

All imports of goods from countries other than those of the Franc zone must be domiciled at an authorized intermediate bank with the exception of:

- imports of less than or equal to ten million (10,000,000) CFA francs;
- imports without payment, which are however subject to the prior approval of the Directorate of Mint and Credit (DMC);
- imports of a particular nature listed in Annex V to Regulation 09/10.

In addition, an import certificate is required which shows the existence of the flows of goods which have occurred in return for the monetary flows.

In the case of imports covered by the system of bank domicile, the importer must give the authorized intermediary two (02) copies, certified by him, of the invoice drawn up by his foreign supplier or of the commercial contract concluded with the latter.

A declaration form for the means of payment is completed by the traveler.

On exit

For residents:

- **Travel within WAEMU:** unlimited amount;
- To destinations outside the Franc Zone: the equivalent of 2,000,000 CFA;
- Any excess of this ceiling may only be taken in the form of traveler's checks, cash cards and conventional payments or other means of payment.

For non-residents:

- They may export, without justification, the equivalent of 500,000 CFA francs, the notes of foreign banks which they hold, as well as other means of payment established abroad or in the member states of WAEMU and denominated in their name.
- Any excess shall be justified by the presentation of an entry declaration entered into by the non-resident at the Customs Office upon entry into the national territory or a purchase voucher for foreign banknotes issued to the non-resident traveler during his stay in the country by an authorized intermediary, if he has acquired these banknotes from an authorized intermediary by debit from a foreign account in francs or euros or by assignment or use of means of payment other than foreign banknotes, drawn up in his name, denominated in foreign currency.

4 Forwarding Agents or Customs brokers fees

The transit companies selected by the officials of the Centre international du commerce extérieur du Sénégal (CICES), which have obtained the authorisation of the Customs General Division (Direction Générale des Douanes), help exhibitors in all the fair's operations and determine duties and taxes.

These operations are chargeable according to two invoices:

- one for the entry of the package (parcel) to the fair ;
- another one for adjustments of the commitments at the Customs.



**17th TRADE
FAIR OF
OIC MEMBERS**
June 13 - 19, 2022 DAKAR SENEGAL



5 3.5 Certificates and trophies

Three trophies of distinction in gold, silver and bronze shall be awarded to the best national pavilions by a jury on the basis of the following criteria:

- exhibition area;
- quality of products and services exhibited;
- number of exhibiting companies;
- importance of the business delegation;
- regular participation in the fair.

Participation certificates, signed by the Directors General of CICES and ICDT shall also be delivered to all exhibitors.



17th TRADE FAIR OF OIC MEMBERS

June 13 - 19, 2022 DAKAR SENEGAL



17th TRADE FAIR OF OIC MEMBERS

June 13 - 19, 2022 DAKAR SENEGAL

ORGANISERS



Centre
International
du Commerce
Extérieur du Sénégal

VDN x Rte de l'aéroport,
PoBox: 8166 Dakar
Tel: +221 33 859 96 00 / 03 / 08
E-mail: dec.cices@gmail.com
Web: www.cices.sn



Tour des Habous, 11/12 ème étage 20 000
PoBox 13 545 Casablanca - Morocco.
Tél: +212 22 32 49 74
Fax: +212 22 32 01 10
E-mail: icdt@icdt-cidc.org
Web: www.icdt-cidc.org

FORMULAIRE D'INSCRIPTION / REGISTRATION FORM

IDENTIFICATION DE L'EXPOSANT

EXHIBITOR'S IDENTIFICATION

Exposant / Exhibitor :
Adresse / Address :
Pays / Country : Ville / City :
Tél : Fax : E-Mail :
Personne à contacter / Contact person :
N° carte d'identité nationale (participants individuels / individual participants) :

RESERVEZ VOTRE STAND (en m²)

BOOK YOUR STAND (per sqm)

Exposition vente directe / Direct sale Exhibition with

Exposition sur échantillons / Exhibition on samples

A - Stand aménagé / Turnkey stand

Module de 9 m² aménagés et équipés et par multiple de 9 / Module of 9 Sqm turnkey stand and by multiple of 9

	En CFA / In CFA	En Euro / In Euro	
Prix Unitaire par m ² Unit Price	45 000	69	par m ² per sq.m
Quantité (en m ²) Quantity (in sq.m)			m ² sq.m
Total HT Total excl. of tax			
TVA 18% 18% VAT			
Total TTC Total incl. of tax			

B - Surface nue / bare space

Module de 25 m² et par multiple de 25 / Module of 25 Sqm and by multiple of 25

	En CFA / In CFA	En Euro / In Euro	
Prix Unitaire par m ² Unit Price	35 000	53	par m ² per sq.m
Quantité (en m ²) Quantity (in sq.m)			m ² sq.m
Total HT Total excl. of tax			
TVA 18% 18% VAT			
Total TTC Total incl. of tax			

PAIEMENT

PAYMENT

Par chèque / **By cheque**

Par virement bancaire / **By bank transfer**

En espèces / **Cash**

Nom de la banque / **Beneficiary's bank name** : ORABANK

Intitulé du compte / **Account Name** : CICES SA

Adresse du bénéficiaire / **Beneficiary's address** : ROUTE DE L'AEROPORT LEOPOLD SEDAR SENGHOR BP 8166 DAKAR SENEGAL

Adresse de la banque / **Bank address** : DAKAR SENEGAL

Code banque / **Bank Code** : SN175 Code Guichet/**Sort Code** : 01401 N° de Compte / **Account number** : 041918503001

Clé RIB / **Check digits** : 94 Code SWIFT / **SWIFT Code** : ORBKSNDA

Identifiant international / **IBAN** : SN08SN1750140104191850300194

INSCRIPTION GRATUITE DANS LE CATALOGUE

FREE REGISTRATION IN THE CATALOGUE

For each index of exhibitors (3) lines

1. Répertoire alphabétique des exposants / **Alphabetical index of exhibitors**

.....
.....
.....

2. Secteur d'activité / **Trade index : Activities or products**

.....
.....
.....

3. Produits à Exposer / **Products to be exhibited (exhibits)**

.....
.....
.....

Date / **Date**

Signature et cachet
Signature and stamp

Nom / **Name**

Fonction/ **Position**